

Name: Jason Knisely
Department: Adlai Stevenson Elementary School
Date: 9-8-11

Accomplishments

Smooth opening of school for staff, students and parents
Successful Kindergarten Orientation
Adjust class rosters to reflect new students
Made adjustments to various schedules to accommodate needs for RTII time
Facilitated RTII Committee Meeting
Ongoing planning and implementation of STAR assessments in Literacy and Math
Ongoing planning for Building Wide Improvement Plan
Address parent and student concerns
Monitor Healthy Highmark Grant to assure equipment purchased is being assembled
Continue to collect and analyze data in grade levels
Begin "Hour a day in the classroom" goal
Update Federal Programs information for Reading Specialists
PTA meeting 9/7/11 – Presentation of Website and PSSA Results

Goals

Yearly goals will be developed by - 9/16/11
Federal programs Academy - 9/9/11
Continue implementation of STAR Literacy and Math Test
Begin formal teacher observation process
Continue positive learning environment for all stakeholders

Upcoming Items:

9/9- Federal Programs Academy
9/13 – Faculty Meeting
9/14 – School Picture Day
9/15- Reading Improvement Committee meeting
9/26-30 – Make-A-Wish Jog-A-Thon
Several IEP and 504 meetings